

STUDIO POLICIES

PLEASE read these policies carefully as many have changed.



MEMBERSHIP

Register Online at www.elevationdancestudio.com

Registration will begin on June 3, 2019

Your ANNUAL MEMBERSHIP fee will be due upon registration, is non-refundable and includes the following:

- weekly email studio news
- free wifi in the lobby
- skills evaluations for level 1 and up for ages 8 & up
- end of the year awards
- a digital copy of the spring performance
- transportation from the school (sign up - limited space)
- end of the year gift
- free teacher / parent conference by request/appointment
- dance pathway meeting by appointment
- make up classes within 30 days of class absence through February
- multi-class discounts and/or sibling discounts

Membership Rates

- \$25 / student or \$50 / family (3 or more siblings) if enrolled in June
- \$30 / student or \$60 / family (3 or more siblings) if enrolled in July
- \$35 / student or \$70 / family (3 or more siblings) if enrolled in August
- \$40 / student or \$80 / family (3 or more siblings) if enrolled Sep-May

2019-2020 CALENDAR (CLASSES BEGIN TUESDAY, SEPTEMBER 3, 2019)

SEP 2	No Classes	DEC 22-29	Holiday Break – No Classes (Make Up classes DEC 30, Jan 2 & 3)
OCT 21-25	Parent Viewing Week 1	FEB 17-21	Blues Break - No Classes
OCT 31	No Classes	MAR 2-6	Parent Viewing Week 2
NOV 27-30	Thanksgiving Break – No Classes	APR 20-24	Spring Break
DEC 19-21	The Nutcracker (SSHS)	MAY 21-23 (4 shows)	Spring Recital (Memorial Weekend)

TUITION

- Tuition rates are for the full season (September-May, including studio holidays), not by the number of classes in the month. A full season of dance includes a minimum of 32 lessons. Tuition fees are paid monthly or annually.
- After registering and paying the membership fee, monthly tuition (September-May) must be paid by account debit or automatic credit card payment. A valid debit or credit card is required on file at all times. Tuition will be debited from your account (or charged to your credit card) on the 5th day of each month (September-May.) To avoid running your card, please pay by cash, check or debit card by the 1st of each month.
- Accounts not paid within terms are subject to an accruing 5% monthly finance charge until paid. Accounts more than 60 days past due may be submitted to collection services.
- Recital costumes deposit of \$40 / costume is due November 5th will be paid by automatic bank account debit or automatic credit card. Final payment is due on January 5.

2019/20 Rates

- 30 minutes /week = \$54/month
- 45 minutes /week = \$78/month
- 1 hour / week = \$86/ month
- 90 minutes / week = \$152/month
- 2 hours/week = \$168 / month
- 3 hours/week: \$245 / month
- 4 hours/week: \$318 / month
- 5 hours/week: \$391 / month
- Add \$73 / hour for 6 or more hours
- \$25 drop in / class
- \$84 / hour for Private Lesson (\$48 / 30 minute lesson)
- \$86 / month for 1 Nutcracker piece. \$77 / month each additional piece
- \$150 for 10 class Fitness punch card / \$18 drop in
- \$40 / hour Studio Rental

BENEFITS

- Siblings receive a 10% discount on the smaller tuition account. No sibling discounts on Performing Groups, Pre Pro or Registration Fees.
- Dancers are encouraged to take advantage of our Multi-Class Discounts for maximum progress & value.
 - 5% discount on 2nd hour
 - 10% discount on 3rd hour
 - 15% discount on 4th hour
 - 15% discount on each hour after the 5th hour
- Company & Pre Pro Members after multi-class discounts have been applied
 - 50% discount on 6th hour
 - 40% discount on 7th or more hours
- SDT member rate = \$15/class

- ANNUAL Pre-pay options with discounts are available by email request: renee@elevationdancestudio.com

NSF PAYMENTS

- NSF on paper checks, auto-debit, or auto-charge payments will incur a \$20 NSF fee which will be paid at the front desk along with the tuition.

WITHDRAWAL FROM CLASS

- There is a two month minimum for all lessons. One-month notice from the first of the month is required to discontinue any payments. To withdraw a parent must email the artistic director: renee@elevationdancestudio.com. Automatic bank debiting or credit card charges will stop after the one-month notice period.

RESCHEDULING AND SUBSTITUTION

- Elevation Dance Studio reserves the right to provide a substitute teacher if the regular teacher is ill or is otherwise unable to teach. Elevation reserves the right to reschedule, combine classes, or cancel due to low enrollment.

REFUNDS/CREDIT ON ACCOUNT

- Refunds are only issued when Elevation cancels a class due to low enrollment.
- Account credit will be issued when the student initiates the schedule change. Credit will be applied to any Elevation tuition or fees due within one year.

PRIVATE LESSON CANCELLATION POLICY

- All private lessons cancelled with more than 24 hours notice will receive a full refund. No-show lessons or lessons cancelled with less than 24 hours notice will be charged the full amount.

LOST AND FOUND AND SECURITY

- A lost and found basket is located in the dressing room. Please check the lost and found basket regularly as all lost and found items are donated to Lift Up on the 1st and 15th of each month.
- Security cameras are located in public areas for safety and security.

COMMUNICATIONS

At Elevation, we go to great lengths to keep you informed and up to date.

- Weekly and Monthly E-Newsletter, Email, Facebook and Lobby Communication Center
- "Recital Guide" – available every Spring.
- Dance Pathway Conferences – by appointment
- Questions - We are happy to answer any questions you may have regarding your dancer or our programs. Let us know if we can help you in any way!

ATTENDANCE

Regular attendance is vital to student progress and group choreography. Please make every effort to attend each class. Students may make up missed classes until February 1. If you miss more than two of the final eight classes before recital you may be dismissed from participating in the recital routine at the discretion of the teacher. Please report all absences via website link.

PARENT OBSERVATION

The last 10 minutes of the last lesson of each month is open to observation at the discretion of the instructor. During our Christmas and Spring Parent Observation Week, you are invited to be our guests in the classroom for the entire lesson. Other observation is at the teacher's discretion. We ask that you observe quietly, that cell phones be turned off, and that siblings are monitored and quiet during observations. Unless invited into the studio, please observe all classes from the lobby area only via the tv monitors and/or the one way glass.

SPRING COSTUME ORDERS/EXCHANGES

All classes have a costume unless noted on the schedule.

Spring Recital costumes deposit will be paid by automatic bank account debit or automatic credit card payment on November 5th with the balance of the costume due on January 5th and are not refundable after December 21st. Costumes are ordered over the Holiday Break. Costumes will not be ordered unless the deposit of \$40/costume has been received.

Students are measured for costumes in classes and they will be delivered in Jan.-April. If a costume does not fit, we are able to exchange within one week of receiving it but there may be additional shipping/handling fees and/or limited availability.

SPRING RECITAL

- Each May, we end our season with our fully-staged, professional Spring Recital at the Steamboat Springs High School. We encourage, but do not require, participation.
- Spring Recital dates and mandatory dress rehearsal dates are published in the weekly newsletters and Welcome Packet. Specific show assignments are published in the late March. Specific rehearsal assignments are published in April.
- Special requests to adjust rehearsal and recital times are accepted until February 1st. We attempt to accommodate every school's activities while meeting the technical demands of the show. Our priority is to prepare your children for the performance experience of a lifetime!

Signing this policy page informs us that you have read, understand and agree to abide by these policies

Parent Signature

Date